

BOONE COUNTY HISTORICAL MUSEUM DISTRICT
Board of Trustees Meeting Minutes - October 14, 2025
314 S. State Street
Belvidere, Illinois 61008
Phone (814) 544-8391 Fax (815) 546-1691

The District Board of Trustees met on October 14,, 2025 at 4:00 PM. All of the trustees were present as well as Executive Director Natali Monaghan and Sonya Dobberful.

The secretary's minutes from both the regular and executive meetings were approved from the previous meeting on motion of Teri Keegan and seconded by Ed Branom.

The treasurer's report was approved on motion of Lois Ramon and second of Ed Branom. We did discuss clarifying the responsibilities of Lawn Maintenance Services and Area Services for landscaping, mowing and snow removal and which company is to do what.

We are going to be receiving specs for the heating/cooling improvements and then determine what work we can afford to pursue. We will look into getting the carpets shampooed.

Natali reported that the AV equipment is not working properly and board instructed her to contact Prime Time for the necessary repairs.

Natali presented a list of events that were coming up at the Museum. She indicated we do not have enough black chairs and requested that the board approve the purchase of 24 more chairs. This action was approved on a motion of Cheryl Sturges and second of Teri Keegan. We also indicated that the events with more than 100 people should pay an increased rental fee of \$150.00 per hour.

The Museum will participate in the trick-or-treat downtown celebration. The board has yet to review the proposed Museum cooperative agreement and a collections policy was postponed until next month.

Also pending is review of the ATM rental rate.

We discussed that the parking lot seems to be dark and if there were any improvements that could be made to the outdoor lighting.

We also discussed the proposed train coming through downtown Belvidere and the objections the board would have to the location of a parking area close to the museum property and possible objections of parking spaces being used by patrons of the train service to the exclusion of the museum, increased traffic, and disruption of the museum ambience.

The meeting was adjourned at 4:50PM on motion of Cheryl Sturges and second of Ed Branom.

Respectfully submitted



Lois Cannell Ramon